



**“Home of the Warriors”**

# Warren County R-III

**385 West Veterans Memorial Parkway  
Warrenton, MO 63383  
Dr. Gregg Klinginsmith, Superintendent  
Dr. Brad Ross, Assistant Superintendent**

## REQUEST FOR BID

Warren County R-III School District  
385 West Veterans Memorial Parkway  
Warrenton, MO 63383  
636-456-6901, 636-456-7687 Fax

Date: December 13, 2022

### **PROPOSED WORK OR MATERIALS TO BE FURNISHED**

Bids for work or materials described below will be received at the Office of the Superintendent of Schools, Warrenton, Missouri. All bids must be sealed and plainly marked on the outside of the envelope as follows: **“Attention: Voluntary Benefits Bids”**.

Bids will be received up to 9:00 am on January 27, 2023. The bids will be opened publicly at the Warren County R-III School District Central Office. You are invited to attend the opening of proposals at that time, if you desire. The proposals will be evaluated and a recommendation will be made to the Board of Education at the meeting on February 9, 2023. The contract if awarded, will be to the best lowest, most responsible bidder, provided he/she furnishes the Board with satisfactory evidence of his/her ability to perform the work or to furnish satisfactory materials called for. The Board of Education reserves the right to reject any or all bids if it deems it for the interest of the school district to do so. The Board of Education reserves the right to waive any irregularities in the bidding process.

Bidders may request additional information from the district if needed.

### **Items and Specifications:**

The provider shall provide voluntary benefits to district employees. The school district employees 525 employees which 275 currently select to participate in voluntary benefits.

The following benefits will be selected by and paid for by the individual employee.

*Administrative Office*  
636-456-6901  
Fax 456-7687

*ECSE*  
636-456-6950  
Fax 456-7687

*Senior High School*  
636-456-6902  
Fax 456-5771

*Black Hawk Middle*  
636-456-6903  
Fax 456-1445

*Rebecca Boone*  
636-456-6904  
Fax 456-0481

*Warrior Ridge*  
636-456-6906  
Fax 456-6992

*Daniel Boone*  
636-456-6905  
Fax 456-6900

*Alpha Academy*  
636-456-6924

*District Technology*  
636-456-6955

*Food Service*  
636-456-6991

*Transportation*  
636-456-6961

*Maintenance*  
636-456-6901

*Special Education*  
636-456-6901  
Fax 456-7687



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636-456-6924

*District Technology*  
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*Food Service*  
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*Transportation*  
636-456-6961

*Maintenance*  
636-456-6901

*Special Education*  
636-456-6901  
Fax 456-7687

The providers shall be responsible for managing and providing at the minimum:

- Life Insurance
- Cancer Insurance
- Accident Only Insurance
- Group Critical Illness Insurance
- Short and Long Term Disability Insurance
- Health Saving Account (HSA) Management
- Affordable Care Act (ACA) reporting
- Enrollment process for district employees
- Billing communication to the school district

We hereby agree to furnish the above named articles or do the work described at the price stated within the delivery time allotted, and that quantity and quality will be in performance to specifications.

Name of Firm \_\_\_\_\_ By \_\_\_\_\_

Address \_\_\_\_\_ Official Capacity \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

Phone Number \_\_\_\_\_